



Organization for Security and Co-operation in Europe  
Centre in Bishkek (CiB)

## Minutes of the site-visits with potential bidders

ITB#KYR/02/2016

- **Lot 1: “Construction of Rocket and Artillery Weapons (RAW) Depot in Military Unit 30630 in Buzhum Village Kara-Bulak a/o of Batken oblast**
- **Lot 2: Construction of Rocket and Artillery Weapons (RAW) Depot and Refurbishment of existent Storage for Small Arms and Light Weapons and Conventional Ammunition (SALW and CA) and fence installation around storage in the military unit № 92843, Gul’cha village, Osh oblast, Kyrgyz Republic”**

<b>Date &amp; time:</b>	For lot 1: 28 January 2016 at 14.30 hrs. at Military Unit in Buzhum For Lot 2: 29 January 2016 at 11.00 hrs. at Military Unit in Gulcha
<b>Place:</b>	Military Unit #30630, Buzhum Village Kara-Bulak a/o of Batken oblast Military Unit #92843, Gul’cha village, Osh oblast
<b>Participants:</b>	From potential bidders for Lot 1: representatives of 5 potential bidders took part. From potential bidders for Lot 2: representatives of 5 potential bidders took part.
<b>OSCE CiB reps:</b>	For both lots: OSCE representatives.

### Background and purpose of the site-visits

Pre-tender meeting and site visits are mandatory requirements of the ITB#KYR/02/2016 tender. The purpose of pre-tender site visits is the following:

1. Construction site acquaintance;
2. Clarification, if any, of technical specifications for construction of new and refurbishment of existent storage houses;
3. Clarification, if any of tender documents requirements .

### Minutes

The representatives of potential bidders, accompanied by the representatives of the OSCE CiB visited two construction sites under the tender. .

The representatives of potential bidders asked the following questions:

#### 1. Lot 1

1.1 Q: Whether nine months implementation period is allowed.

A: No, according to the previous similar assignments six months should be sufficient for construction of a new RAW depot.

1.2 Q: Bidder asked what documents have to be presented to the OSCE for each stage of implementation of the contract and how control of each stage will be organized?

A: According to the provisions of OSCE standard contract a site-manager must be appointed by the Contractor.. Site-manager will be responsible for ensuring that the works are carried out in accordance with the terms and conditions of the contract. Weekly meetings between site-manager and OSCE engineer will take place. Standard documents required for implementing a construction must be maintained and kept by the site-manager. It must be available for OSCE engineer upon his request. For the materials used in the construction Contractor will have to present certification/compliance documents required by the law of KR and, where required, results of the laboratory tests. For some materials samples may be requested by OSCE engineer before deciding of their use.

1.3 Q: Payments to the contractor will be done in EUR or KGS?

1.4

A: Contract price will be established in EUR, but payments will be made in KGS at the EUR/KGS exchange rate established by the NB KR for the date of invoice.

1.4 Q: Is it possible to receive information regarding planned budget for both lots? Could OSCE provide Information regarding expected maximum and minimum cost for both lots?

A: No. OSCE CiB cannot provide this information

1.5 Q: What is the period of validity of a bid security? When will bid security be returned?

A: Bid security should remain valid for minimum 30 days after the expiration of the bid's validity, i.e. **minimum** one hundred and fifty days (**150 days**) from the submission deadline. This bid security will be returned to the successful bidder, upon our receipt of the contract signed by the bidder and performance guarantee. For unsuccessful bidders their bid securities will be returned after the signature of contract by the successful bidder.

1.6 Q: Three containers with engineering ammunition are located in place where construction of a new RAW depot is planned. Who will move these containers to another place and who will cover these expenses?

A: This will be a task of the contractor; these costs are to be included in the bid price.

## 2. Lot 2

2.1 Q: Bidder asked what will happen, if the ground/soil on the spot appeared to be different from the one described in the Specifications

A: In such a case the site-manager will have to inform the OSCE and engineer in writing about the discrepancy and submit a calculation for the revised scope of works. If OSCE accepts this deviation, an order for variation will be issued.

2.2 Q: One potential bidder mentioned that there is a number of discrepancies between drawings and bill of quantities, however, he could not indicate exact ones.

A: As soon as exact discrepancies will be informed to the CIB by the bidder, an official clarification/corrigendum will be issued.

<b>Concluding remarks and observations</b>
The representative of bidder notified, that additional questions and clarification could be addressed in written by e-mail to CiB Procurement Unit till 19 February, 2016.