

**Clarification Note No. 2 to  
RFP No. SEC/10/2016 for the  
Provision of Conducting a Survey on the Well-being and Security of Women in  
South East Europe, Eastern Europe, Turkey and the South Caucasus**

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**Question 1:**

*The definition of the target population as provided in Technical Specifications is 'The sampling universe to be represented is the total population of women aged 18-74 years living currently and/or previously in each of the countries/areas.' Is our understanding correct that women aged 18-74 who are resident in each of the survey countries at the time of the survey are meant, or are there any other criteria such as length of time the women have lived in the survey country?*

**Answer 1:**

There are no further criteria. The sampling universe is women aged 18-74 who are resident in each of the survey countries at the time of the survey.

**Question 2:**

*Should Syrian refugees currently living in Turkey be included in the sample?*

**Answer 2:**

Yes, Syrian refugees living in Turkey as well as other refugees from the area, e.g. like Iraq might be included.

**Question 3:**

*For the booster sample (oversampling of internally displaced / conflict affected women), how do you define conflict affected women for screening? Is it broader than those internally displaced due to conflict?*

**Answer 3:**

It should include internally displaced women as well as women living close to conflict affected borders / conflict lines / contact lines.

**Question 4:**

*For the booster sample, should we sample from specific areas, for example, selecting internally displaced women on the basis of their temporary residential areas / places they settled down? Or are you planning to screen for such respondents across the country?*

**Answer 4:**

The oversampling should include a sample from specific areas where IDPs live. There is no screening across country planned; however, the normal sample might include them by chance.

**Question 5:**

*In which countries should a booster sample of internally displaced / conflict affected women be included?*

**Answer 5:**

All countries and related areas with a past or current conflict or a very high number of refugees (Bosnia and Herzegovina, Montenegro, The Former Yugoslav Republic of Macedonia, Serbia and Kosovo\*\*, Armenia, Azerbaijan, Georgia, Ukraine plus the refugees in Turkey).

\*\*All references to Kosovo, whether to the territory, institutions or population, in this text should be understood in full compliance with United Nations Security Council resolution 1244.

**Question 6:**

*You mentioned in a previous Q&A that the estimated budget is 1.5 million Euros. We are currently unsure it is feasible for us to submit a tender which is fully compliant within this budget. Can you indicate a) whether there*

*is a maximum budget set aside and/or b) whether tenders are submitted which exceed 1.5 million euros will be considered.*

**Answer 6:**

The estimated budget is 1,500,000,- EUR. Your Proposal will not be disqualified, if your overall proposed budget is slightly above that threshold. However, we advise to keep to the recommended budget threshold and to consider the weighting between the technical and financial scores of T70% and F30% respectively.

**Question 7:**

*In Activity 1, the technical specification includes over-sampling of conflict affected women. As part of the preparatory stage, in preparing the country profiles and sampling plans, we will have a better idea of how many such women we are likely to find during the random household survey. Should the cost of 100 over-sampled interviews, in addition to the 1500 sample size, be itemized separately from the main survey costs in the financial proposal?*

**Answer 7:**

The price of the 100 over-sampled interviews should be itemized separately from the main survey costs in the financial proposal.

**Question 8:**

*In the deliverables, Deliverable 9 is an analytical report for the focus groups which will take place as part of Activity 8; however, there is no mentioning of an equivalent report for an analytical report of the expert interviews. Is one not required?*

**Answer 8:**

A separate analytical report of the expert interviews is not required. However, the findings (report) of the expert interviews should be included as an integral part in the interim report and final report.