



Date: 16 August 2017

**ITB/21/2017**

**Provision of Transport and Warehouse Insurance Services to the OSCE**

**Clarification Note 1**

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The Organization for Security and Co-operation in Europe has received a request for clarification from potential bidders on Thu 10/08/2017 19:51 with regard to Invitation for Bid – ITB/21/2017. The OSCE would like to provide the following clarifications:

Q1: “Can you please provide a detailed overview of the security protocols and procedures utilized in the storage and transport of goods?”

**A1: No specific security protocol is utilized in the storage and transport of goods. The current OSCE warehouse is rented and located within the warehouse of our contractor for warehouse and freight services in a customs bonded area at Vienna Airport.**

Q2: “Can you please provide a detailed overview of the types of goods being transported and stored?”

**A2: Type of goods transported: general goods like ICT equipment, office supplies, vehicles, publishing material. Type of goods stored: Publishing material.**

Q3: “Can you please detail the type of transportation and modes of transportation used for shipping goods?”

**A3: Modes of transportation: air and road.**

Q4: “Can you please provide a full list of the countries where goods are shipped to?”

**A4: Goods are shipped to the following countries:**

**South-Eastern Europe**

**Albania (Tirana)**

**Bosnia-Herzegovina (Sarajevo)**

**Kosovo (Pristina)**

**Serbia (Belgrade)**

**FYRoM (Skopje)**

**Montenegro (Podgorica)**

**Caucasus**

**Georgia (Tbilisi)**

**Central Asia**

**Kazakhstan (Astana)**

**Kyrgyzstan (Bishkek)**

**Tajikistan (Dushanbe)**

**Turkmenistan (Ashgabat)**

**Uzbekistan (Tashkent)**

**Eastern Europe**

**Moldova (Chisinau)**

**Ukraine (Kiev)**

**Central/Western Europe**

**Netherlands (The Hague)**

**Poland (Warsaw)**  
**Czech Republic (Prague)**  
**Austria/Vienna.**

Q5: “Are goods only stored at OSCE warehouses and facilities as outlined in the ITB/SEC/21/2017 document?”

**A5: Goods are only stored at OSCE’s warehouses.**

Q6: “Is a profit sharing scheme a requirement for this RFP or is it an option that can be explored as the program progresses?”

**A6: Yes.**

This Clarification Note is dispatched simultaneously to all economic operators known to be interested and published at the OSCE website.

END