

**BIDDING DOCUMENTS FOR**

**SAMSUNG GALAXY A5 (2017) SMARTPHONES (ROM 32GB)**

**OSCE MISSION TO SKOPJE**

**REQUEST FOR QUOTATION NO. 469270**



Organization for Security and  
Co-operation in Europe  
**Mission to Skopje**

Hyperium Building, Bulevar 8-mi Septemvri, MK-1000 SKOPJE  
Tel: [+389 (0)2] 3234345 ■ fax: [+389 (0)2] 3234300 ■ e-mail: [Dragan.Malic@osce.org](mailto:Dragan.Malic@osce.org)

---

**PR No:** 469270  
**DATE:** 05 September 2017  
**FROM:** OSCE Mission to Skopje – Procurement Unit  
**PAGES:** 7 (seven) incl. this cover page  
**SUBJECT:** SAMSUNG Galaxy A5 (2017) smartphones (ROM 32GB)

---

### REQUEST FOR QUOTATION (RFQ)

1. The OSCE Mission to Skopje (hereinafter called “the OSCE”) invites you to submit your price quotation for the **SAMSUNG Galaxy A5 (2017) ROM 32GB smartphones** specified in Annexes A.
2. *Offer will be evaluated and contract will be awarded to the bidder offering the lowest technically compliant offer.*
3. Quotations may be delivered in any of the following ways:
  - 3.1 To the following secure e-mail address: [Tenders-MK@osce.org](mailto:Tenders-MK@osce.org) (please clearly indicate following text to the subject line: “Attention to: Procurement In-Box – CONFIDENTAL RFQ 469270 SAMSUNG Galaxy A5 (2017) ROM 32GB smartphones”)
  - 3.2 Hard copy delivered personally to Procurement In-Box, Record and Archive Unit, OSCE Mission to Skopje (at the 3<sup>rd</sup> floor), Hyperium Building, Bulevar 8-mi Septemvri, MK-1000 Skopje (please clearly mark following text to the sealed envelope: “Attention to: Procurement In-Box – CONFIDENTAL RFQ 469270 SAMSUNG Galaxy A5 (2017) ROM 32GB smartphones. Do not open before Tuesday 19 September 2017 at 12:00 CEST”)

Bidders **must** to clearly mark the outer envelope with the relevant quotation or tender reference number, and to seal the envelope securely. The responsibility for correctly marking the quotation/bid to the: “Attention of the Procurement In-Box” and quoting the correct reference number **shall rest with the Bidder**. The OSCE will take no responsibility for misplaced or lost bids that are not marked in accordance with this requirement.

**Quotations must be received no later than Tuesday 19 September 2017  
at 12:00 CEST.**

4. Your quotation should be made in English language.
5. Your quotation should be submitted as per the following instructions.
  - (i) Please provide information as specified in the Technical Specifications and Statement of Compliance with Technical Specifications (Annex A) in preparing your quotation.
  - (ii) Prices quoted shall be **DAP Skopje**, according to the current edition of INCOTERMS published by the International Chamber of Commerce, Paris.
  - (iii) Prices shall be quoted in EUR, as per the Price Schedule (Annex C).
  - (iv) **Prices shall be quoted excluding taxes (VAT).**
  - (v) Your quotation shall be valid for a period of 30 days from the deadline for receipt of quotations.
  - (vi) The country of origin of the offered goods shall be specified.
6. The OSCE General Conditions of Purchase Agreement (to be viewed on <http://www.osce.org/procurement/15>) shall apply to any contract/purchase order awarded as a result of this RFQ.
7. The OSCE reserves the right to accept or reject any quotation, and to annul, in whole or in part, or to suspend the process and reject all quotations at any time prior to the award, without thereby incurring any liability to the affected firm or firms or any obligation to inform the affected firm or firms of the reasons for the OSCE's action.
8. Nothing in or relating to this RFQ shall be deemed a waiver, expressed or implied, of any of the privileges and immunities of the OSCE.
9. Please note that the **OSCE will** notify the unsuccessful firms.
10. Please address your queries or questions in writing at the address given below and kindly refrain from any telephone calls or personal visits.

**OSCE Contact:**

Please address all your queries or questions **in writing** at the address given below **and kindly refrain from any telephone calls or personal visits.**

**Dragan Malic, Procurement Assistant**, e-mail address: [dragan.malic@osce.org](mailto:dragan.malic@osce.org)

Sincerely yours,

Malic Dragan  
OSCE – Procurement Unit  
Procurement Assistant

Annex -A- Schedule of Requirements  
Annex -B- Schedule of Requirements  
Annex -C- Qualification Form  
Annex -D- Price Schedule

Annex A “Schedule of Requirements”

The Schedule of Requirements shall cover the **minimum technical specifications** of the goods and description of the services and the delivery schedule. The objective of this Annex is to provide sufficient information necessary for the bidders to prepare their quotations.

<b>Technical Specifications</b>		
#	<b>Technical Description</b>	<b>Compliance Remarks (please put item-by-item commentary on the Technical Specifications demonstrating substantial responsiveness of the goods to those specifications (e.g. put “comply”), or a statement of deviations and exceptions to the provisions of the Technical Specifications)</b>
1.	<p><b>SAMSUNG Galaxy A5 (2017) ROM 32GB smartphones</b>  <b>EU market model only, unbranded and unlocked</b></p> <p><b><u>Specification:</u></b>                      Android 6.0, TouchWiz 2016                      LTE (Cat. 6), 802.11 a/b/g/n/ac 2,4 + 5GHz, Bluetooth® v4.2, ANT+, USB 2.0 (USB Typ-C), NFC                      Size (Main Display): 13,22 cm / 5,2" Super AMOLED,                      Resolution (Main Display): 1920 x 1080 (Full HD)                      CPU Speed: 1,9 GHz                      CPU Type: Octa-Core                      RAM_Size (GB): 3 GB RAM                      Battery: Li-Ion, 3000 mAh                      Main Camera - Resolution: 16 Megapixel (CMOS),F1.9                      Front Camera: 16 Megapixel (CMOS), F1.9 IP68,                      Fingerprint scanner                      ROM Size (GB): 32 GB                      Available Memory (GB): 23.1 GB                      External Memory Support: MicroSD (Up to 256GB)                      Number of SIM: Single-SIM                      SIM size: Nano-SIM (4FF)                      SIM Slot Type: SIM 1 + MicroSD                      Weight (g): 159                      Dimension (HxWxD, mm): 146,1 x 71,4 x 7,9mm</p>	

**Annex B “Schedule of Requirements”**

<b>Schedule of Requirements</b>	
<b>Requirement</b>	<b>Information required (to be completed by the invited firm)</b>
<p><u>Acceptance of the OSCE General Conditions of Purchase Agreement/Services Agreement.</u> <i>Please confirm acceptance.</i></p>	
<p><u>Delivery schedule.</u> The goods should be delivered within <b>30 days</b> from the date of purchase order signature. <i>Please specify the offered delivery period.</i></p>	
<p><u>Country of Origin:</u> <i>The country of origin of the offered goods shall be specified.</i></p>	
<p><u>Warranty.</u> Samsung A5 (2017) ROM 32 GB Smartphones should be covered with standard factory warranty. <i>Please provide full description of manufacturer’s warranty terms and conditions.</i></p>	
<p><u>After Sale Services:</u> <i>Please specify the Location, Name and Address (incl. fax, telephone, e-mail) of Company Providing the After Sales Services.</i></p>	

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Annex C “Qualification Form”

### General Information

1. Name of Bidder:			
2. Street Address:	Postal Code:	City:	Country:
3. P.O. Box and Mailing Address:			
3.1. VAT- or national tax registration number			
4. Telephone Number:			
5. Fax Number:			
6. E-mail Address:			
7. WWW Address:			
8a. Contact Name:			
8b. Contact Title:			
9. Parent Company, if any (full legal name):			
10. Principal subsidiaries, associates, and/or representative(s), if any and relevant to the Services:			
11. Corporate Seat:			
12. Type of Business:			
13. Year Established:			
14. Number of Staff Employed:			

**Annex D “Price Schedule”**

*Please use this form for the submission of your financial bid. Additional information can be supplied on a separate page.*

<b>Item</b>	<b>Unit Price [EUR excl. VAT]</b>	<b>Quantity</b>	<b>Total Price [EUR excl. VAT]</b>
<b>SAMSUNG Galaxy A5 (2017) ROM 32GB smartphones</b> EU market model only, unbranded and unlocked		<b>50</b>	
Transportation cost to Skopje, Macedonia (DAP) (if applicable)		<b>1</b>	
<b>TOTAL PRICE EUR [excl. VAT]:</b>			

Signature: \_\_\_\_\_

Date: \_\_\_\_\_