



Organization for Security and
Co-operation in Europe
Programme Office in Dushanbe

18a, Ahmadi Donish Street
734012 Dushanbe, Tajikistan

DATE: 4 May, 2018

Reference No. INVITATION TO BID

TAJ/ITB/002/2018 - Construction of the administrative building and repair of central depots of the Ministry of Defense of the Republic of Tajikistan.

SUBJECT: AMENDMENT # 1

Dear Bidders,

In accordance with paragraph 11 “Amendments to the Bidding Documents” of Instructions to Bidders the OSCE would like to notify potential bidders of amendments made into the following parts:

- **Cover Sheet – “Invitation to Bid”**, Article 16 is replaced to read:

Questions:

16. Any questions pertaining to this ITB shall be addressed in writing, by email to the attention of tenders-tj@osce.org , not later than 14:00 hours local time on 5 June 2018. The OSCE POiD will notify all the invitees in writing of the questions raised and the corresponding responses. Kindly refrain from telephone calls and personal visits.

- **Annex D – “BIDDING DATA SHEET”** is attached (the updated ITB Articles 6.4 (a), 6.4 (e), 12.1 (j) are highlighted).

The amended Sections (attached) are binding on and shall be used by the Bidders in preparing their bids.

Annex D - BIDDING DATA SHEET

Note to Bidders: This Bidding Data Sheet should be read in conjunction with Section I "Instructions to Bidders".

Instructions to Bidders		Amendment/Modification of Relevant Article in the Instructions to Bidders
ITB Article No.	Article Description.	
1.1	Scope of Bidding	The Works are Construction of the administrative building and repair of central depots of the Ministry of Defense of the Republic of Tajikistan
1.2	Intended Completion Date	The Intended Completion Date is 48 weeks after the contract signing
6.4 (a)	Annual Financial Amount of Construction Work	The annual amount of construction work is: 100,000 EUR
6.4 (b)	Experience as Prime Contractor	The number of equivalent works is 3 (three) projects
6.4 (c)	Essential Equipment	The essential equipment to be made available for the Contract by the successful Bidder shall be as indicated in the List of Equipment (Annex K).
6.4 (e)	Liquid Assets	The minimum amount of liquid assets and/or credit facilities net of other contractual commitments of the successful Bidder shall be 100 000 EUR
6.5	Sub-contractor's Experience and Resources	Subcontractors' experience and resources shall be taken into account. Sub-contracting is allowed. The ceiling for sub-contractor's participation is: 40%. The Contractor shall not subcontract any part of the Works without the consent of the OSCE.
8.1	Site Visit	The Site Visit <u>will not take place</u> considering that the construction site is located in the restricted access area of MOD RT
9.1	Governing Language	The governing language of the Bid and all correspondence and documents exchanged between the Bidder and the OSCE shall be English. The package of bidding documents available in Russian will have a status of unofficial translation from English.
12.1	Other Documents Comprising the Bid	In addition to the mandatory documents stated in ITB Article 12.1, the following additional documents are required: Copies of documents confirming eligibility and qualifications of applicants: <ol style="list-style-type: none"> a. Certificate of registration of the company and excerpts from the state register of legal entities; b. Information from the competent tax authority on the registration of the company as a general taxpayer (TIN) and for certain taxes (VAT); c. Tax authority certificate from Tax Department certifying non-indebtedness of organization, (original sealed document, dated not earlier than 8 June 2018) d. Registration certificate and assignment of requisites codes from the agency on statistics; e. Copies of all licenses, compliance certificates, and other permissions from state agencies required for business (licences should be valid until the completion of the project); f. Information on all current or potential trials, arbitration courts or state bodies (including, but not limited by tax bodies) or a company's participation as a third party or its employees during the work of the company; g. Audit and/or unaudited accountability of the company for the last

		<p>year, together with the last interim financial accountability;</p> <p>h. The list of the customers (international organizations) in similar projects or their contact details for the control reference</p> <p>i. Statement of Satisfactory Performance from the Top 3 Clients in terms of Contract Value for construction works for the past 3 years (Copy of Contracts and Completion Certificates should be attached)</p> <p>j. Financial soundness: Financial soundness certificate: Bidders shall provide documentary evidence, preferably in the form of bank certificate proving that the total average annual turnover over the last three years exceeded the amount of EUR 100,000. Details should be provided on bank letterhead with the seal – original document to be provided. Furthermore, bidders shall provide documentary evidence, preferably in the form of latest available audited financial accounts, that they have access to or are in possession of the minimum amount of liquid assets and/or credit facilities (net of other contractual commitments) sufficient for fulfilling requirements on cash flow for the construction works.</p> <p>k. Official Letter of Appointment as local representative, if Bidder is submitting a Bid on behalf of an entity (organization) located outside the country</p> <p>l. All information regarding any past and current litigation during the last five (5) years, in which the bidder is involved, indicating the parties concerned, the subject of the litigation, the amounts involved, and the final resolution if already concluded.</p>
13.3	Tax Exemption	The OSCE Programme Office in Dushanbe is exempted from VAT, but participants (VAT-payers) should indicate the VAT totals as a separate line.
14.1	Bid Currency	<p>The currency is Euro (EUR). For local contractors, payments shall be in Tajiki Somoni at the exchange rate published by the National Bank of Tajikistan, at the invoice due date.</p> <p>Payments for foreign contractors shall be in Euro.</p>
15.1	Bid Validity Period	The Bid Validity Period is 120 calendar days.
16.1	Bid Security	The Bid Security is required: YES (bank guarantee)
16.2	Amount of Bid Security	The Bid Security shall be 1000 EUR or equivalent sum in Tajik Somoni at the exchange rate published by the National Bank of Tajikistan.
17.1	Number of Copies of Bid	The number of copies of the Bid is 2 (1 original and 1 copy)
18.1	Submission of Bids by Email and/or Facsimile	Bidders may submit their Bids by e-mail and facsimile: NO
22.1	Opening of Bids	Bids will be opened publicly: NO
27.1	Source of Exchange Rate	The source of exchange rate shall be: the National Bank of Tajikistan
32.2	Contract Formation	The period is 10 (ten) calendar days from the date of receipt of the Contract.
33.1	Performance Security	Performance Security shall be required in the form of bank performance guarantee. The amount of the Performance Security shall be 10% of a total sum indicated in the contract with a bid-winning Contractor.
34.1	Advance Payment	<p>Advance Payment: YES</p> <p>Maximum percentage of Advance Payment: 20% of the total amount</p>
	Retention	<p>Retention: YES</p> <p>Percentage of sum retained from each of the OSCE payments to the Contractor will be 10% from total amount of the instalment; this will be done in order to ensure quality and completeness of works by the Contractor within the period of 1 (one) year after completion of contractual tasks by the</p>

		Contractor.
	Amount payable due to failure to complete	1,000 Euro per day up to a maximum of 10% of the sum stated in the Agreement
	Insurances	Name and address of Insurance Company Notes: Insurance to be issued after Contract Award. Policy in English language or certified English translation Type of cover: The Works, Materials, Plant (Construction/ Erection All Risks) Contractor's Equipment Third Party injury to persons and damage event to property Personnel Other cover