
Date: 20 July 2018

Clarification Note (Q&A Batch No. 1)

Invitation to Bid No. ITB/SEC/15/2018

Supply and Delivery of Different Types of Toyota Vehicles (3 LOTS) for OSCE

The Organization for Security and Co-operation in Europe has received a request for clarification from potential bidders.

In accordance with Article 20 of the ITB Documents the OSCE would like to provide the following clarification:

Question 1:

In which countries mentioned in Annex C requested car models will be registered?

Answer 1:

All vehicles will be registered in the final destination (country).

We need the COC documents for all vehicles that will be delivered to the OSCE Institutions, South-East Europe and Eastern Europe. Preferably the COC documents are also to be issued for vehicles that will be delivered Caucasus and Central Asia. But if the COC documents are not available, we need a replacement COC – the document that contains the basic technical details of the vehicle. A sample of document in such cases is attached hereto.

Question 2:

Confirm that you require left-hand drive cars.

Answer 2:

Correct. The ITB Documents Annex C – Technical Specifications clearly specify this.

Question 3:

If I do understand well this quantity of 563 cars is your need for a period of 5 years?

Answer 3:

As stipulated in ITB Documents, para.5, the OSCE currently operates a fleet of 563 vehicles. This data is for information purposes only. The vehicles under the subject tender refer to 3 categories:

VEHICLE CATEGORY	Suitable Toyota Model
SUV, MID-SIZE	RAV4
CITY CAR, STATION WAGON	Auris Touring Sports
SUV, FULL-SIZE	Land Cruiser

The existing OSCE fleet of the above 3 categories count 466 units. Out of those roughly 23% have already outlived their useful 'book' lives and are due for replacement, which means that the OSCE's plan is to replace those, approx. 100 vehicles. However, this should not be considered as a commitment on the part of the OSCE, as the actual replacement depends on the availability of funds.

The OSCE intends to award a contract for a period of five years. Throughout the term of the contract the OSCE does not guarantee any minimum level of business. Orders against the contract shall be on an '**AS AND WHEN REQUIRED**' basis.

Question 4:

Bidder states that prices are changing every 6 months.

Answer 4:

Not acceptable by the OSCE. For easy contract management prices should be fixed for a longer period. Only in the case that the factory price is changed, the potential contractor should notify the OSCE in due time for further consideration.

Question 5:

Bidder states that all requested models will most probably have facelift or will be changed by a new model, so it is impossible to offer them for 5 years.

Answer 5:

It will be accepted if those models will have facelift or will be changed by new model during the contract period. New prices to be forwarded to the OSCE for consideration.

Question 6:

Toyota will stop production of cars in Diesel for Europe in the coming months so you are asking price for cars which will be no longer existing in a couple of months.

Answer 6:

The OSCE acknowledges this information. Please note that this tender is issued for different locations as specified in Annex C of the ITB Documents, which also includes non-European countries.

Therefore, in the case that Bidders are not able to provide a bid for Diesel vehicle in European countries, the OSCE accepts a partial lot submission, meaning for Petrol and Hybrid vehicles only.

However, for the non-European countries, Bidders are requested to provide a bid for all requested types of vehicles.

Company Name

Technical Details – COC Replacement

1.	Vehicle Make	
2.	Vehicle Model	
3.	Vehicle Type (Sedan, Station Wagon, SUV, Van, Pick-up)	
4.	Chassis No.	
5.	Engine No.	
6.	Year of Production	
7.	Transmission (Manual or Automatic)	
8.	Traction (4x2 or 4x4)	
9.	Engine Displacement (cc)	
10.	Number of Cylinders	
11.	Maximum Output (kW or HP)	
12.	Engine Type (Diesel, Petrol or Hybrid)	
13.	Colour	
14.	Number of Seats	
15.	Number of Doors	
16.	Curb Weight (kg)	
17.	Gross Vehicle Weight / Maximum Permissible Weight (kg)	
18.	Length (mm)	
19.	Width (mm)	
20.	Height (mm)	

Signature and Stamp