

**BIDDING DOCUMENTS FOR  
THE SUPPLY, FITTING, REPAIR AND STORAGE OF VEHICLE TYRES  
AND ASSOCIATED SERVICES  
FOR  
OSCE MISSION TO SKOPJE**

**INVITATION TO BID NO. SKP/TRA/07/2018**

***JULY 2018***



Date: 26 July 2018

**Invitation to Bid**  
**No. SKP/TRA/07/2018**  
**FOR THE SUPPLY, FITTING, REPAIR AND STORAGE OF VEHICLE TYRES AND**  
**ASSOCIATED SERVICES FOR OSCE MISSION TO SKOPJE**

The *OSCE Mission to Skopje* (“the OSCE”) invites Bids (“Bids”) from eligible and qualified companies (“the Bidders”) for the **Supply, Fitting, Repair and Storage of Vehicle Tyres and Associated Services** (“the Services”), according to the requirements as defined in the bidding documents (“the Bidding Documents”).

The Bidding Documents include:

Section I:	Instructions to Bidders
Section II:	Bidding Data Sheet
Section III:	Technical Proposal Forms
Section IV:	Financial Proposal Forms
Section V:	Terms of Reference

It is expected that the aggregate duration of the proposed contract will be for three (3) years, but with possible extension for up to five (5) years, renewal annually from 01 January each year, based to satisfactory performance. Throughout the term of the contract the OSCE does not guarantee any minimum level of business. Any orders placed against the contract shall be on an “as and when required” basis, and the OSCE shall be under no obligation to procure any or all of the Goods and Associated Services exclusively from the selected contractor.

Bids must be delivered to the below specified address on or before 15 August 2018 at 12:00 h

<b>OSCE Mission to Skopje</b>
Attn: Procurement In-Box (3rd floor)
<b>CONFIDENTIAL - Reference: ITB/SKP/TRA/07/2018</b>
Title: <b>SUPPLY, FITTING, REPAIR AND STORAGE OF VEHICLE TYRES AND ASSOCIATED</b>
Address: Hyperium Building, Bulevar 8-mi Septemvri No. 16, 1000 Skopje
<b>DEADLINE 15 August 2018 at 12.00 h CEST</b>

Bids sent by e-mail and facsimile **will not** be accepted.

The prices shall be quoted in *EURO* currency.

The Services are expected to commence during first week on September 2018.

The OSCE reserves the right to accept or reject any Proposal, and to annul, in whole or in part, or to suspend the bidding process and reject all Proposals at any time and without reason prior to award, without thereby incurring any liability to the affected Bidder or Bidders.

Potential bidders interested to receive a complete set of the Bidding Documents are kindly requested to contact the OSCE at the address indicated below.

For those companies having obtained the Bidding Documents, please kindly inform the OSCE at the address below on whether you intend to submit a Proposal or abstain from participation. In case of non-participation, please kindly specify the reason(s).

Please address your queries or questions in writing at the address given below and kindly refrain from any telephone calls or personal visits.

**OSCE Mission to Skopje**

Hyperium Building, Bulevar 8-mi Septemvri No. 16, MK-1000 Skopje

**Attn: Dragan Malic, Procurement Assistant**

**Fax: + 389 2 3234300**

**E-mail: [dragan.malikj@osce.org](mailto:dragan.malikj@osce.org)**