Questions and Answers (Q&A)

in relation to the Request for Information (RFI) –

Software-as-a-Service (SaaS) Asset Tracking / Barcode Scanning Solution

No.	Question from the Market Operator	Answer from the Project Team/Procurement and Contracting Unit
	Q&A – 1; date of release: 30 July 2018	
1.	We note there are currently 19 locations with 64,694 assets and 47 scanners in use; How many users would be accessing the platform?	We currently have 46 users. However, the user base may change in the future, depending on the changing mandates of our field Missions. Realistically, we can expect a maximum number of 60 users.
2.	Would you like to maintain the current barcodes or tags?	Yes. But we are open to learning more about how other tracking technologies (e.g., RFID) could be applied to our working environment.
3.	Do you plan to replace any barcodes or tags?	In case we find damaged barcodes/tags we peel them off and replace them with new ones.
4.	Are you using different barcodes or tags for the different types of asset category?	All our barcodes are code 128.
5.	Do you or would you like to have the option to track moving assets in real-time?	We don't have it. However, we would be interested in learning how real-time tracking could work for us, keeping in mind that the majority of our barcoded items are located in office environments.
6.	Do you have any other systems that would need to be integrated into?	The source database regarding barcoded items it our Oracle ERP system. Your solution would have to be able to extract data from such database, or to accept manual data uploads.
7.	Are you able to provide a few lines of data from your current system that we can then import into a demonstration environment of the proposed platform?	Excel extraction is uploaded at https://procurement.osce.org/tenders/saas-asset-trackingbarcode-scanning-solution
	Q&A – 2; date of release: 2 August 2018	
8.	Would it be possible to: - Access the current code that is being used? - Check and inspect the existing system that is being used? - Access the current windows application?	No to all three questions.

9.	What does the current work environment look like?	Office environment. Small to mid-sized warehouses.
10.	What is being used to tag the devices with? E.g. Sticker, Barcode print.	We use stickers. Below is a sample of the most commonly used barcode sticker.
11.	What type of barcode is being used? E.g. QR code, Traditional barcode.	See answer to question n.10.
12.	What is an example of the smallest asset being scanned?	Mobile phones.

END.