

Clarification Note No. 1

RFP/SMM/08/2019: Provision of Consultancy services for Software Development, Integration, and Maintenance for the OSCE Special Monitoring Mission to Ukraine.

B1Q1 We are not a qualified software development company but we have many associate companies available with us that have expertise in IT services. We would like to clarify whether we may apply in bidding under consortium/jointly/subcontractor model. Our company will be the main source till the end of the tenor of tender.

Answer: Subcontracting for the entire project is not allowed for this tender. The lead bidder on this project should be a software development firm and proposals shall be submitted from software development companies directly.

In case the software development company does not have all the required experts in-house outsourcing/subcontracting of some experts is allowed as stated in ANNEX C – Terms of Reference under Task 2: Development/modifications of software application: “The successful bidder is expected to have personnel and expertise to advise on all of these topics. If the successful bidder does not have the in-house expertise for any of these topics, a plan or proposal for outsourcing or contracting this capability must be described.” According to this requirement stated in ANNEX C the successful bidder should have substantial in-house personnel and expertise and may allow outside subcontractors or partners to provide assistance for certain topics/areas where the required experts are not available internally.

B1Q2 Since we are an international company, we have several legal entities, do you have any preferences regarding the legal entity you would like to have business with and on behalf of which entity shall we better submit our proposal and all the documents including Annex F?

Answer: The OSCE SMM does not have preferences/restrictions concerning the types of legal entity and location of the companies.

B1Q3 We are evaluating our competences regarding this tender. It seems that annexes A and B are missing. Can you send us those?

Answer: As it is indicated in the Invitation letter Annex A - Instruction to Bidders and Annex B - OSCE General Conditions of Contract for Services can be found under the following link (www.osce.org/procurement) under Key Documents.