

CLARIFICATION NOTE –Version 2.0

Issue Date: 29/06/2021

Tender No: ITB/SEC/12/2021

Subject: Provision of Ibase and Analyst's Notebook Software Training for Criminal Intelligence Analysts in South-Eastern Europe

In regards to the issued ITB/SEC/12/2021 for the **Provision of Ibase and Analyst's Notebook Software Training for Criminal Intelligence Analysts in South-Eastern Europe** the OSCE would like to provide the following clarifications in regards to the raised clarification questions by participating suppliers:

Nr.	Type	References	Question	Answer
1	Administrative	Annex D - Terms of Reference	Should all 3 groups of 6 participants each be trained at the same time? Or follow each other in a time sequence?	The three groups of participants should be trained at different times, the exact availability dates for all three sessions in late July and October will be confirmed after coordination with the respective law enforcement authorities.
2	Technical	Annex D - Terms of Reference	Should the iBase portion of the course include self-service user scenarios? That is, creating an iBase database locally for the analyst's needs, creating custom chart schemas, etc.	Yes, the provider should provide relevant law-enforcement related datasets for the participants to conduct the exercise sessions.
3	Technical	Annex D - Terms of Reference	Is there any weighting in the main topics? Are there any topics that are particularly important, or maybe not important at all?	Please follow the rankings for the initial Standard/Refresher course indicated in the additional spreadsheet we have attached with the clarification note. Higher number in the priority rank column indicates that the trainers should devote greater attention to that topic. The weighting on the topics for the subsequent Advanced course will be determined at the later stage, following the outcomes of the Standard/Refresher course.

4	Administrative	Annex D -Terms of Reference	Would the respective licenses for IBM i2 Analyst's Notebooks and IBM i2 iBase User/Designer be provided?	The provider needs to ensure access of the participants to the relevant software packages, some participants may have already licenses for both software packages, however some might have only access to Analyst's Notebook and not iBase. <u>Therefore, it is the provider's responsibility to ensure they can follow both trainings.</u>
5	Administrative	Annex D -Terms of Reference	Is there any preferred format of Narrative Report that we have to provide 2 weeks after completion of trainings?	There is no specific format.
6	Administrative	Annex D -Terms of Reference	Will you apply any withholding tax?	OSCE is a tax-exempt entity; therefore, we will not be applying any withholding tax. Offers should be fixed sum amounts excl. TAX.
7	Administrative	Annex D -Terms of Reference	What will be the entity that we will be invoicing? Which country?	Invoice to be issued in EUR to below address: OSCE Secretariat, Department of Human Resources Management, Direction and Management Wallnerstrasse 6 1010 Vienna, Austria. E-invoice to accounts-AT@osce.org is preferred