

Date: 16 May 2012

**Clarification Note No. 1 to
ITB No. SEC/11/2012/CPA255805
for Provision of Freight Forwarding & Warehousing Services to the OSCE**

Question 1:

Goods will be delivered FCA to Vienna, Zwickau and so on. Which Incoterm 2010 do you expect us to use afterwards, especially countries with Import customs clearance?

Answer 1:

The Incoterm should be either DAP or CPT airport of arrival, always excluding import clearance.

Question 2:

What are your terms of payment?

Answer 2:

The OSCE standard payment terms are 30 days from invoice date.

Question 3:

Freight rates, collection of vehicles: some routes are possible via, road, air, sea. Would you always prefer the cheapest price or do you also keep attention to the lead-times? Example: ex Yokohama there are big differences between Air and Sea shipping. Also Europe: we could ship by air or road.

Answer 3:

Cost and lead times are equally important to us; therefore both air and surface options are required. However, no airlifts of vehicles are envisaged, so surface options (sea/road/rail) would suffice.

Question 4:

Goods: Which type of goods do we have to handle?

- Dangerous goods? (All transport modes)
- Dimensions? (All transport modes)

Answer 4:

- Hazardous goods such as liquids, sprays, vehicle batteries, etc. could be required to be handled occasionally
- The dimensions of goods could range from 1 kg parcel (example: vehicle spare parts delivered to some destinations not being served by international courier) to a large piece of equipment such as generators.

Question 5:

Warehousing: Is there a possibility to stack your goods?

Answer 5:

Temporary stacking on the floor is acceptable only for loading/offloading. As clearly indicated in the ToR, the storage area needs to have shelves or racks.

Question 6:

Possibility to deliver 24/7: How often do you receive deliveries before/after 07:00am – 3:30pm, Monday-Friday?

Answer 6:

These services are required occasionally.

Question 7:

Time limits for Dispatch (page 12): Do you have individual time limits for all destinations?

Answer 7:

Airfreight 5 days, road freight 10 days are maximum limits, occasionally we need immediate dispatch.

Question 8:

Penalties (ref. to Article 30 of the General Conditions of Contract – Services): What do you exactly mean with total contract price per day?

Answer 8:

A delay with a single transaction should not result in a penalty imposed on the entire contract value. Penalties are to be calculated on a per-transaction (rather than aggregate) basis.

Question 9:

No Subcontracting (ref. to Article 16 of the General Conditions of Contract – Services): We are working only with subcontractors, but under our liability and obligations.

Answer 9:

Subcontracting is allowed for these services.

Question 10:

What are the possibilities to provide a partial bid? We are currently not able to offer you all requested routes, especially vehicles.

Answer 10:

Partial bids may be considered.

Question 11:

Can you give an overview and/or indication of the commodity of the goods that needs to be transported?

Answer 11:

Products that need to be transported: Vehicles, IT equipment, Printers, Generators, Satellite Equipment, Telecommunication Equipment, etc.