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Date: 07 March 2013

**Clarification Note # 2**

**Request for Proposal No. UKR/03/2013 - PROVISION OF HOTEL ACCOMMODATION AND  
EVENT MANAGEMENT SERVICES FOR THE OSCE PROJECT CO-ORDINATOR IN UKRAINE**

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I. In accordance with paragraphs 8.2 and 8.3 of the Instructions to Bidders, the OSCE would like to provide the following clarifications to the Bidding Documents:

**Question 1:** In the Table 1 of the Financial Proposal Forms it is clearly marked that Dinner includes: salad, soup, main course, bread, tea, mineral water, dessert. Is there some mistake or dinner really should include soup?

**Answer 1:** Menu for Dinner should not include soup.

**Question 2:** There are Hotel Atlas and Hotel Ramada Donetsk included to the list of the hotels in Donetsk city (Ref. Table 1 of Financial Proposal Forms and Section V – Terms of Reference). But the Hotel Atlas is the old name of the Hotel Ramada Donetsk (located at the same address: 20, Shevchenko blvd, Donetsk). Maybe this is a technical error and there should be another hotel in the list?

**Answer 2:** The Hotel Atlas is really the old name of the Hotel Ramada Donetsk and it was included to the list by technical error. Please, prepare Proposal for the **Hotel Ramada Donetsk** within the list of the Hotels located in Donetsk city.

Sincerely,

Olga Jukova,  
Chief of Fund Administration,  
OSCE Project Coordinator in Ukraine