



Date: 25 November 2013

ITB/SEC/15/2013

**Supply, Delivery and Installation of Beamers and Screens to the OSCE
Clarification Note 1**

A site visit and pre-bid meeting took place at the OSCE offices in the Hofburg on Thursday 21 November 2013. A number of questions were raised, some of which were answered immediately and some of which required further internal enquiries, as follows:

1. Can we use the existing mounts or should our proposal include the cost for new mounts? What is the current model of projector installed?
 - **The current model is [Eiki EIP 4500](#).**
2. Can we use the existing mounts or should our proposal include the cost for new mounts?
 - **For security reasons please include the cost of new ceiling mounts in your proposal (mandatory).**
3. Why are the screens required to be silver?
 - **The noun for a particular type of projection screen in English is 'silver screen'. In fact what is required is a normal projection screen or "*Weißer Leinwand*".**
4. What are the dimensions of the room?
 - **Room size: 33m long x 14m wide x 6.8m high.**
5. Can we offer alternatives in the bid?
 - **Yes please offer alternative models of projector in addition to the ones requested. Please offer a higher specification model of projector with 12,000 lumens as an additional optional component and add explanation why this is required or suggested.**
6. What existing cabling is installed?
 - **Current cabling to projectors is CAT6 STP installed in 2006**
7. Should the quotation include the cost of installation of new cabling or use of existing cabling?
 - **Both. Please mandatorily quote for installation of equipment on the basis of using existing cabling, and provide a supplemental cost for installation of new cabling if it should prove necessary.**

8. What guarantee/warranty is required?
 - **Mandatory guarantee of 2 years (excluding lamps/bulbs or other consumables – to be listed)**
9. What dates are available for installation?
 - **The winter recess period is from 24th December to 12th January, first session will be on Monday 13th January again. Ideally the work would be completed by then.**
10. How is the TV screen currently mounted on the wall?
 - **One of the TV screens is mounted on plaster wall of single “Rigips” (there is a mount currently existing – OSCE will take the risk of installation).**
11. Should we include the cost of maintenance contracts, replacement services and so on in the tender?
 - **The cost of maintenance contract can be offered separately in the tender as optional components.**