OSCE Organization for Security and
Co-operation in Europe
Mission to Serbia

Summary of clarifications:

1) Data Import - Data will be provided in digital form. Preparing and running procedures for mass data import for storage in the delivered GIS software (ready to use data on approximately 600 Substandard Roma Settlements)". Please explain in which format these data will be provided?

> **Alpha-numeric data will be provided in MS Excel tables (.xls, .xlsx), vector data will be provided in standard AutoCAD format (.dwg, .dxf), raster data will be provided in georeferenced TIFF format (.tif and .tfw).**

2) Please provide information in which geographical projection system should work?

> **Standard UTM projection (official Serbian projection standardized by Law on State Survey and Real Estate Cadastre).**

3) Please state that all maps and layers will be provided by costumer!

> **Other maps will not be used, only raster data (aerial photography) provided by customer**.

4) In which language software should operate?

> **English with unicode support.**

5) In which language training materials should be prepared?

> **Training materials should be provided in Serbian language.**

6) In which language training should be done?

> **Training should be done in Serbian language.**

7) Vector GIS data

> **Standard UTM (official Serbian projection standardized by Law on State Survey and Real Estate Cadastre), vector data format will be AutoCAD (.dwg, .dxf) already georeferenced**.

8) Raster GIS data

> **Raster data will be provided in TIFF format (.tif) already georeferenced (include .tfw files) in the same projection. data resolution will vary depending on the position of the settelment. Possible variants are 10cm, 20cm and 40cm per pixel.**

9) Request of proposal (covering letter), clause 12 it is written Currency of Bids: Serbian Dinar RSD Meaning that Price Proposals will be quoted in RDS. Please specify if, in case of not Serbian company awarding the tender, project payments could be made in EURO or USD, instead of RDS.

> **Yes, confirmed (we can pay in EURO or USD).**

10) TOR Requirement 1e: System should run on VMWare virtualization, preferably with AD authentication
Can You please specify if LDAP protocol is implemented at the Ministry?

Yes, the LDPA protocol is implemented at the Ministry.

11) TOR Requirement 1d: The system server
Can You please specify if the provided server will be Windows based or different operating system (ie Linux) can be proposed?

Windows.

12) TOR Requirement 6: Data Import
Can you please specify:

a) The format of the data to be imported (CAD files, shape files, etc..)

Data for import will be provided in AutoCAD (.dwg .dxf) format for vector, georeferenced tiff (.tif + .tfw) for raster and in MS Excel format (.xls, .xlsx) for alpha-numeric data

b) If quality controls (in terms of geometric and/or attributive information) should be included in import procedures or, on the contrary, we can expect to receive data already adjusted

Received data should already be adjusted

13) ToR does not specify operating system, developer can propose different operating system as long as they install it and configure it in order for GIS to work.

Windows

14) Since there is no such data in RFP, please be so kind to advise about the subject procurement budget , in terms of exact amount or its level.

Please refer to OSCE instructions to bidders, web address is given in the Covering letter– we do not disclose the budget

15) Since that such possibility is not clearly defined nor mentioned through provided documentation, please clarify is it allowed to JVCA formed between the companies to submit the proposal - Bid ? In case you are positive and please clarify which part of eligibility and capacity criteria member of an consortium should meet jointly ?

Please refer to OSCE instructions to bidders and the eligibility to apply. Web address is given in the Covering letter. Consortiums are allowed , however the Consortiums must be duly registered under Serbian law to render the Services, and appointing lead partner to represent it for all matters, having the power of attorney and including but not limited to sending invoices and receiving payment; The bank account given must then match the representative identified as a lead member . Lead member shall have exclusive responsibility for paying other members of the Consortium, and neither the OSCE nor the OSCE Mission to Serbia shall have any liability in this regard.

16) In order to meet requirement related to previous, referenced experience, please be so kind to clarify is it expected from eligible bidder to show that he developed/designed or delivered minimum two GIS SW's ? In case that developing/design shall be treated as eligible and acceptable, what kind of documentary evidence should be provided ?

Every consortium member is asked to fill in all of documents requested in the RFP among others written confirmation of the availability of Key Staff and their duties; reference lists and references

17) Which time schedule is correct? In TOR it is specified that GIS development/provision should begin on December 15th 2014 and can last until February 22nd 2015. In the Pricing Format the delivery time is minimum 4 months and maximum 6 months. Please state the correct timetable for the execution of the tasks.

The contract will be signed for the period of up to 6 months, delivery schedule is as in TOR begin on December 15th 2014 and can last until February 22nd 2015

18) In which language must the application, documentation, manuals, training be provided by the tenderer (English or local language)? Is the language of communication between service provider and contract authority also just English?

RFP Application documents are submitted in English, the Contract will be in English, the remaining questions are answered in points 4, 5 and 6.